

# **The Erma Lee and Luke Mooney Graduate Student Travel Grant**

Research-related travel grants of up to \$600 (for domestic travel) or up to \$800 (for international travel) will be awarded annually to TAMU/TAMUG graduate students conducting marine-related research at the TAMUG campus and being advised by a TAMUG faculty member. Funds may be used for travel to present at a scientific meeting or conduct work at a field site. Preference is given to poster or oral presentations and fieldwork. Travel must be to an off-campus (Galveston and College Station) location. Grants are limited to one per year and may not be received in two consecutive academic years. Travel must occur within six months of the grant. Grants received by students not on A&M payroll may be considered taxable income. Funds are for travel expenses only (i.e. transportation, meals, lodging, and conference registration fees).

If funds are requested to support research activities, all compliance items must be completed prior to release of funds. For example, vertebrate animal research must have approved an AUP or a statement from IACUC that one is not required. Human subjects research, e.g., a questionnaire, would require IRB approval. More information on research compliance can be found at <http://rcb.tamu.edu/> or by contacting the Research and Graduate Studies Office.

## **REQUIRED APPLICATION INFORMATION**

- ✓ Submit a personal letter of interest including the dollar amount desired.
- ✓ Submit a brief (no more than 2 page) proposal for travel to a field site OR justification to go to a scientific meeting. Include a copy of the meeting announcement and your accepted abstract prior to travel, if presenting.
- ✓ Submit a Resume or Curriculum vitae
- ✓ Submit a copy of your Unofficial Transcript (from Howdy)
- ✓ Submit the completed Advisor Support Form which includes PI/Department match, if available
- ✓ Submit a budget including transportation, food, lodging and miscellaneous costs. For consideration, all costs must be accounted for.

### **Submission Timeline**

To apply, please send the completed application materials electronically in a single PDF file to [gradstudies@tamug.edu](mailto:gradstudies@tamug.edu) by the following timeline below:

#### **Submission Date:**

<b>Oct 2, 2023</b>	<b>For travel November to April (funds swept May 31)</b>
<b>Mar 1, 2024</b>	<b>For travel April to September (funds swept Oct 31)</b>
<b>Jun 3, 2024</b>	<b>For travel July to November (funds swept Dec 31)</b>

## **ELIGIBILITY AND EVALUATION CRITERIA**

Applicants must be a currently registered TAMU/TAMUG graduate student in good academic standing.

Presentation of a poster or talk is not a prerequisite for applying for a grant. However, presentations of work done at TAMU or TAMUG will be given funding priority.

The review committee will review each grant request and approve or deny it.